

# FLAGG TOWNSHIP HISTORICAL SOCIETY

518 4<sup>TH</sup> AVENUE, ROCHELLE, IL 61068

(815) 562-3040 • WWW.FLAGGTOWNSHIPMUSEUM.ORG • HUBHISTORY@GMAIL.COM

## DEED OF GIFT

Date received: \_\_\_\_\_

FTM Rep: \_\_\_\_\_

Name of Donor: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

I, \_\_\_\_\_, hereby give, convey, and assign to the Flagg Township Historical Society and Museum all of my right, title, and interest in the property hereafter described, and give it as an outright and unconditional gift, free and clear of restrictions or agreements to be used or disposed of by the Flagg Township Historical Society and Museum in its sole discretion. I understand this collection is managed by the Flagg Township Historical Society and Museum, which is a 501 (c) 3 organization.

I hereby represent that the materials contained in this gift were, to the best of any knowledge and belief, acquired legally and without encumbrance, and that I have the legal authority to transfer ownership to the Flagg Township Historical Society and Museum by this Deed of Gift.

It is clearly understood by me that it is my purpose and intention to vest any and all the incidents of absolute ownership, including but not limited to all rights of copyright, of the property described below in the "Description of Gift", from the date of this document forward.

### CONDITIONS GOVERNING GIFTS TO THE FLAGG TOWNSHIP MUSEUM

The Deed of Gift form represents an agreement between the Flagg Township Historical Society and Museum and the person or persons named on the face of the form. Any variation from the terms listed on the face of the form and below must be in writing upon the face of the Deed of Gift form.

1. Gifts to the Flagg Township Historical Society and Museum shall be recorded as unrestricted donations and the Flagg Township Historical Society and Museum shall have the right to utilize donated property in the manner which best serve the Flagg Township Museum and its collections. Acceptance does not imply that donations will be put on permanent display. Unless otherwise noted, all copy and literary rights are conveyed to the Flagg Township Museum.
2. Acceptance of gift is to be accepted by the Flagg Township Historical Society and Museum Acquisition Committee and during the waiting period temporary custody of gift item is assumed by the Flagg Township Museum.
3. Gifts to the Flagg Township Historical Society and Museum are tax deductible from taxable income in accordance with the provisions of Federal income tax laws. However, Flagg Township Museum staff, trustees, and volunteers CANNOT, in their official capacity, give appraisals for the purpose of establishing tax deductible value of donated items. For protection of the donor, the Flagg Township Museum recommends an appraisal by a qualified appraiser before title to property is conveyed to the Flagg Township Historical Society and Museum.
4. The donor(s) named on the face of the Deed of Gift form is assumed to be the legal owner of the property conveyed or his/her designated legal agent. The Flagg Township Museum does not knowingly accept donations offered by someone other than the rightful owner.
5. The Flagg Township Museum retains the right to sell, trade, or otherwise dispose of items in the collection, as it sees fit, in order to enhance the quality of the collection.

List all objects to be given below:

| Item | Item description | Condition |
|------|------------------|-----------|
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Donor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

FTM Acquisitions Committee signature:

\_\_\_\_\_

Date: \_\_\_\_\_

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**FTM Use Only**

Location: \_\_\_\_\_

Disposal date: \_\_\_\_\_ Reason: \_\_\_\_\_

By: \_\_\_\_\_